WHAT YOU NEED TO KNOW WHEN A PRINCIPAL INVESTIGATOR INVOLVED IN ANIMAL RESEARCH LEAVES ALBERT EINSTEIN COLLEGE OF MEDICINE

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SUMMARY

• The purpose of this booklet is to provide you with some general information regarding what needs to happen when a Principal Investigator (PI) involved in animal research leaves Albert Einstein College of Medicine (Einstein).

• Please be sure to review Policy #0302 entitled: “Status of Experimental Animals Remaining at Einstein after the Departure of the PI” which will provide you with more detailed information.
WHO TO CONTACT...

- The Institutional Animal Care and Use Committee (IACUC) regarding the animal use protocol.
  - 718.839.7142
  - E-mail: iacuc@einstein.yu.edu
  - See “WHAT YOU NEED TO KNOW WHEN CONTACTING THE IACUC”

- The Institute for Animal Studies (IAS) regarding any animals currently being housed in the IAS.
  - 718.839.7100
  - See “WHAT YOU NEED TO KNOW WHEN CONTACTING THE IAS”
WHAT YOU NEED TO KNOW WHEN CONTACTING THE IACUC

• Will another PI (must be faculty) at Einstein be taking over the animal use protocol(s)?

  • **If yes**, then modification(s) to change the PI must be submitted to the IACUC. The form can be downloaded from the [IACUC website](#). Attach a letter from the new PI.

  • **If no**, then the protocol(s) will be terminated. Please provide the IACUC with the date as of which the protocol(s) can be terminated. *The protocol(s) cannot be terminated if animals remain at Einstein.*
WHAT YOU NEED TO KNOW WHEN CONTACTING THE IAS

• Before the PI leaves, arrangements **must** be made to pay the per diem charges.

• If animals are being housed in IAS and will be transferred to another institution:
  • The appropriate **transfer form** needs to be completed and submitted to the IAS. Please see Policy #0302.

• If animals being housed in IAS **will not** be transferred to another institution:
  • If another PI at Einstein (must be faculty) will be taking over the animals, provide the IAS with an updated Banner Index number. **This must be approved by the IACUC.**
  
  **OR**
  • Confirm if animals can be euthanized.