

TIMELINE to the QUALIFYING EXAMINATION
2018-2019

For PhD and MD-PhD students taking the spring 2019 Qualifying Exam

Tuesday, October 16, 2018, 4:00pm, 3rd Floor Lecture Hall, Forchheimer

Introduction to the Qualifying Exam workshop led by Dr. Victoria Freedman

Proper Reference Citation: How to Avoid Plagiarism and Other Questionable Writing Practices workshop led by Einstein Reference Librarians; attendance mandatory; <http://libguides.einstein.yu.edu/thesis>

Wednesdays, November 7, 2018 – January 9, 2019, 4:00-5:00pm (approximate dates; to be confirmed)

Preparing the Qualifying Exam Proposal – a required, non-credit proposal writing course led by Drs. Joan Berman, Fernando Macian, Tina Calderon and additional faculty; All Qual students will be registered for the course. There are seven 1-hour course sessions.

Friday, November 16, 2018 – Form 1a and Form 1b due (students submit to the Graduate Office)

Form 1a (Proposed Committee Members) – Prepare a list of proposed Qualifying Exam Committee members based, in general terms, on your proposed thesis project.

Form 1b (Tentative Specific Aims for the Qualifying Exam Proposal) – In consultation with mentor, develop thesis topic and possible Specific Aims. (Mentor signature required on Form 1b.)

Friday, December 21, 2018 – Form 2 due (from Exam Committee Chairs)

Form 2 (Confirmation of Exam Committee Members) – Each Qualifying Exam Committee chair must approve the exam committee(s) on which they serve as chair.

Friday, January 4, 2019

On or before January 4, students will be notified of the examiners for their Qualifying Exam Committee.

Students will then schedule their exam (date, time and room location) with their Exam Committee to be held any time between February 15 – March 29 2019.

Note: No exams are to be scheduled on official school holidays (See 2018-2019 Academic Calendar for listing of holidays: <http://www.einstein.yu.edu/education/phd/current-students/calendar.aspx>)

Friday, January 11, 2019 – Form 3 due

Form 3 (Date, Time and Location of Qualifying Exam)

Monday, January 21, 2019 (date to be confirmed), 4:00pm, 3rd Floor Lecture Hall, Forchheimer

Qualifying Exam Oral Format and Sample Questions workshop led by Dr. Victoria Freedman

Friday, February 1, 2019 – Qualifying Exam Proposal due

Final deadline to submit Qualifying Exam Proposal to the Qualifying Exam Committee members and the Graduate Office, by 5:00pm.

Friday, February 15 – Friday, March 29, 2019

Oral exam period; presentation and defense of the written proposal

Friday, April 5, 2019

Last day to submit MS Diploma Form

The timeline and other Qualifying Exam materials and information can be found on the Graduate Division website at <http://www.einstein.yu.edu/education/phd/current-students/qualifying-exam.aspx>.