



Albert Einstein College of Medicine

MSTP STUDENT ORIENTATION AGENDA – 2017

Monday, June 26, 2017 – Belfer 207

	9:00 a.m.	Breakfast
Dr. Myles Akabas Dr. John Chan	9:15 a.m.	Welcome and General Comments
Dr. Victoria Freedman	9:45 a.m.	Associate Dean for Graduate Programs
Dr. Stephen Baum Dr. Allison Ludwig Dr. Joshua Nosanchuk	10:00 a.m.	Senior Associate Dean for Students Assistant Dean for Student Affairs Assistant Dean for Student Affairs
Dr. Mary Kelly	10:15 a.m.	Academic & Individual Guidance
Mr. Neil Kaplan	10:30 a.m.	Security
Ms. Renee Coker	11:00 a.m.	Unlawful Harassment
I.D. Card & Validate card for Falk Center	11:30 a.m.	Security Office- Ground Floor Forchheimer G9
Lunch– Students/Faculty	12:00-1:30 p.m.	Faculty Club - Block Bldg.
Mr. Eduard Pinskiy and Mr. Gene Rozentul	1:30-2:00 p.m.	Email Logins, & Information Technology Security Belfer 207
Ms. Nicole Rivera	2:00 p.m.	Housing Comments Belfer 207
Ms. Aurelia Minuti	2:30 p.m.	Library Tour Reference Desk in the Library Forchheimer 130
Ms. Carla Pasquali	3:15 p.m.	Health Insurance Belfer 1210
Human Resources and Payroll Associates	4:00 p.m.	Payroll and HR Onboarding Forms Belfer 1210
Ms. Debra Donato and Ms. Maria Cuesta	5:00 p.m.	Graduate Office Onboarding Forms Belfer 207

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Tuesday, June 27, 2017

Advisory Committee Meetings	9:00-11:00 a.m.	Please see attached Schedule
Ms. Tina Crane	11:15 a.m.	Occupational Health (Signature required on health form) Mazer 219H
Photographer	2:00-3:00 p.m.	Class Picture & Head Shots Belfer 207
Mr. Martin Penn	3:00-3:15 p.m.	Office of Medical Education Belfer 207
Dr. Myles Akabas	3:15-5:00 p.m.	Academic & Research Integrity Belfer 207

Wednesday, June 28, 2017

Dr. Michael Risley- Belfer	9:30-12:30 p.m.	Histology Begins 514 A/B
Mr. Andy Morales – Fire Safety Mr. Jeremy Heller – General Safety Ms. Delia Vieira - Lab Safety	2:00-4:30 p.m.	Hazard Communication 1 st Floor Lecture Hall, Forchheimer 105

Thursday, June 29, 2017

Mr. Herbert Michael	1:30-4:30 p.m.	Radiation Training 1st Floor Lecture Hall, Forchheimer 105
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Tuesday, July 4, 2017

Holiday

