DAVIDOFF EDUCATION DAY 2015 POSTER SESSION – GUIDELINES FOR SUBMISSION

The Office of Medical Education invites faculty to submit posters of their work for display during the Poster Session at its annual Davidoff Education Day, to take place this year on March 26, 2015, at the Lubin Dinning Hall on the Resnick campus. We welcome poster presentations in any of the following areas related to medical education:

Medical Student Education
Resident Education
Graduate Student Education
Curriculum Development and/or Evaluation
Innovative Programs
Educational Application of Information Technology
Instructional Strategies
Integration of New Topics into the Curriculum
Performance or Knowledge Assessments

Tips for Abstract Preparation:

1. Abstracts should include a clear statement of educational goals for the project, concise description of methods, including evaluation, and statistical or qualitative analysis where appropriate.

2. Authors are welcome to submit more than one abstract for review. However, due to space limitations and our goal of showcasing the work of as many faculty members as possible from all Einstein affiliates, we will most likely select only one poster per lead author.

3. Faculty members who have served as mentors to junior faculty for projects are eligible to have more than one poster selected provided that the junior faculty member is listed as lead author and the mentor as second or senior author.

4. We welcome posters that describe “works in progress”. They should include information regarding the theoretical framework, needs assessment, and rationale for the approach, as well as the project’s relationship to national trends in education and/or its potential impact.

5. Faculty members are welcome to submit posters that have previously been presented at academic meetings. These posters will be considered for selection using the same criteria as work that has not yet been presented.

Guidelines for Submission:

Please submit the following items in one Microsoft Word document, using 12-point type, Times-New Roman font.

1. A cover sheet with the poster title and your name, title, department, affiliation, address, phone number, and e-mail address.

2. No more than a 350-word abstract that details the topic of your poster, the project background, goals, methods, results, conclusion, and implications. Abstracts of projects that have been previously presented at academic meetings and works in progress also must use this format.

Submit your poster presentation to:
Office of Faculty Development (OFD) c/o Ms. Camille Robinson at ofd@einstein.yu.edu

Abstract Due Date:  February 13, 2015
Review Process:

A panel of clinical and basic science medical educators will review and score submitted posters; applicants will receive notification by e-mail.

Please note that abstracts exceeding the 350-word limit will not be reviewed.

Additional Specifications:

Posters will be displayed during the afternoon Poster Session from 4:00 pm – 6:00 pm on March 26, 2015. You must be present at your poster for that time period. Upon acceptance of your poster, you will receive details regarding size, placement, etc.

For Further Information: Please contact the Office of Faculty Development via e-mail to ofd@einstein.yu.edu or phone at (718) 430-3525.